



**Community Vital Signs Initiative**  
 Steering Committee Meeting  
**July 16, 2018**  
 Meeting Minutes



**Steering Committee Members Present:** Barbara Alejandre, Juan Carlos Ballard, Jason Cordova, Diana Fox, Mike Gallo, Ron Markegard, Kathleen McDonnell, Dr. Maxwell Ohikhuare, Scott Rigsby.

**Absent Steering Committee Members:** Marina Espinosa, Peggi Hazlett, George Lamb, Josh Lee, Keven Porter, Elidia Valencia de Cardenas, Dr. Monica Wilson.

**Conference Call:** Dr. Jay Fiene, Terrance Stone, Dr. Deanna Stover.

**Guests/Staff:** Dori Baeza, Michael Castro, Armen Minasian, Tab Okonkwo, Trudy Raymundo

Agenda Topics	Discussion	Action/ Responsible Person
<b>Call to Order &amp; Introductions</b>	Meeting was called to order at 1:11 pm. As per Barbara Alejandre' s request, attendees provided self-introductions.	<b>Barbara Alejandre</b>
<b>Approval of Meeting Agenda</b>	The agenda was approved without changes. Mike Gallo moved to approve the agenda. Seconded by Juan Carlos Ballard.	<b>Barbara Alejandre</b> <b>Dr. Maxwell Ohikhuare</b> <b>Agenda Approved</b>
<b>Approval of Meeting Minutes</b> 1.1 May 21, 2018 Minutes	The May 21, 2018 meeting minutes were presented for approval. Kathleen McDonnell motioned to approve the meeting minutes. Seconded by Dr. Maxwell Ohikhuare.	<b>Barbara Alejandre</b> <b>Dr. Maxwell Ohikhuare</b> <b>Minutes Approved</b>
<b>Informational Items</b> 1.1 Southern Region Student Wellness Conference	Barbara introduced the 2018 Southern Region Student Wellness Conference (SRSWC) and requested Trudy to share more about the conference. Trudy shared the topics and selected questions that would be asked in the Conference Survey, and explained that the survey questions would provide a better understanding about the community and their overall health, especially the African-American and Hispanic communities.	<b>Barbara Alejandre</b> <b>Trudy Raymundo</b>



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2.1 Community Vital Signs Initiative -Website  <b>Old Business</b>	<p>Dori provided an update on the status of the new redesigned Vital Signs website, and that it would be launched August 15<sup>th</sup>. The website link and announcement would be shared with all Vital Signs partners, and an announcement would be shared via the County Postmaster, in addition to all the members of the Steering Committee. Dori briefly went through the Vital Signs website and shared several of the site’s content to the members of the SC, such as a catalogue of events, data, agendas, and meetings, as well as links to the specific organizations of each SC member. Dori informed the meeting group that updates and highlights related to the initiative and community mobilization activities, supporting the Community Transformation Plan, would be shared under each of the four priority areas. Dori encouraged and invited the group to send any stories, highlights, and/or event items they wanted to have placed under the website’s priorities.</p>	<b>Dori Baeza</b>
3.1 Steering Committee Nominees	<p>Zachary Tucker, with the Ad hoc Nominations Elections committee, read out the names and titles of the four Steering Committee nominees. Dr. Ohikhuare explained that the nominees were selected because there are currently two vacancies on the Steering Committee, and stressed that certain geographic areas of the county, segments of populations, and organizations were under-represented; he wanted to ensure that the Vital Signs Initiative and steering committee was represented them and that the committee composition needed to reflect that over time.</p> <p>Dr. Ohikhuare went into further detail about the background and qualifications of the four nominees with the Steering Committee and asked the committee to review the nominees and vote upon them at the next steering meeting. Barbara explained her support for greater representation in the education sector, especially the 0 to 5 school-age demographic.</p>	<b>Zachary Tucker</b>
<b>Committee Updates</b> 4.1 Data Committee	<p>Trudy shared the data indicators handout with the committee members. She wanted to focus on the first and last pages of the indicators handout because those are the two areas where the greatest impact could be accomplished. Trudy touched upon that a deeper dive would be possible in education, economics, and race. Juan Carlos, with Loma Linda University, mentioned the sexually transmitted infection (STI) rates in</p>	<b>Trudy Raymundo</b>

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<p><b>Committee Updates</b> 5.1 Implementation Committee</p>	<p>pre-natal births and how they could be addressed through a deeper dive of the data analysis, Trudy stated that while that would be difficult it would be possible to do a deeper dive through a cross-reference of data. Juan Carlos mention the idea to explore the birth and health inequities through a geographical perspective throughout the county -Michael Castro believed that the current data did not do that, but would be done in the future. Dr. Ohikhuare stressed on the importance of focusing on racial inequities on the health and wellness of the county residents. Trudy asked the Steering Committee members if they were interested in doing a deeper dive through the prism of education. Trudy floated the idea of focus groups or surveys to help gain a better understanding of the problem(s) facing the community. Mike Gallo inquired if there was a correlation between lower education levels and a lower quality access to health and education. Trudy suggested linking pre-term birth to education levels. Michael Castro, statistical analyses with Public Health, will continue to search and compile the data as shared during the meeting.</p> <p>Diana informed the Steering Committee about the past Implementation Committee (IC) meetings, and how each particular segment of the IC is working together to accomplish the goals laid out by the Steering Committee.</p> <p><b>Access to Health/Wellness</b> – Diana shared with the two priorities: Community health workers and the Built Environment. The Community health workers role was important for increasing and building stronger awareness of health resources to community residents, and in providing health related information and resources to employers that would highly benefit them –reducing injuries/sickness, cost of insurance rates etc. Diana informed the SC that the Hospital Association was asking for a greater role and that the High Desert was a top priority. Diana stated that the workforce development board of both San Bernardino and Riverside County were on board with this initiative. The steering members discussed at length on how best to balance a set of guidelines/standard for the community healthcare workers, while still preserving a community centered focus for the people of the county.</p> <p><b>Economy Workgroup</b> – Diane shared that the Economy Workplan objectives and activities addressing Strategy #22 (Identifying opportunities to prepare students to enter the economic workforce in the field necessary for the economy), had been completed. And since the work addressing student training and preparation was an ongoing annual project, she would continue to add and additional project activities to the Workplan to reflect ongoing efforts. She shared that Reach Out’s Annual plan would be ready by September 2018. Mike Gallo stated that the reports</p>	<p><b>Diana Fox</b></p> <p><b>Mike Gallo</b></p>



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<b>Action Items/Next Steps</b>	<p>created by the workgroup had identified which curriculum and instructional practices needed to be incorporated in order to create qualified people for needed occupations throughout the county.</p> <p><b>Education Workgroup</b> –Barbara shared SBCSS would be hosting a countywide reading rally supporting Vision2Read, which would take place on September 7, 2018, at Cal State Bernardino University and was geared for children pre-k through 3<sup>rd</sup> grade. She also added that there was a San Bernardino Countywide Vision2Read Footsteps2Brilliance Summer Reading Challenge, which ends on September 7, 2018. Results of the Challenge would be provided at the October meeting as well as information on the 2018-19 Student Advisory Panel</p> <p><b>Safety Workgroup</b> – The Faith and Justice Coalition held its first meeting and are now planning their second meeting. This is a bi-county Coalition (bi-county regional meetings) as they will engage and include both Riverside and San Bernardino Counties. The meetings are hosted at different churches and government agencies, where they share information with churches and other entities to help and support the health and safety of the community. Ron shared that the 2018 NIC Conference went very well and that various topics regarding safety, faith-based organizations, and community safety perceptions were discussed. In addition, he shared that the Vision4Safety Campaign had been launched via the National Night out in August and that a campaign website would be launched soon.</p> <ul style="list-style-type: none"> <li>▪ Tab Okonkwo said he would send link of the new Community Vital Signs website to S.C members for feedback.</li> <li>▪ Kathleen McDonnell mentioned a Suicide Prevention Seminar event at St. Bernardine’s, with informational flyers forthcoming.</li> <li>▪ Health and Wellness Fair is occurring at Lincoln Elementary School on the 28<sup>th</sup> with Assemblywoman Eloise Reyes in attendance. Flyers will be forwarded to S.C. members.</li> </ul>	<p><b>Barbara Alejandre</b></p> <p><b>Ron Markegard</b> <b>Shannon Dicus</b></p>
<b>Adjourn</b>	Meeting Adjourned at 3:10 pm	<b>Dr. Ohikhuare</b>

**NEXT MEETING:** September 17, 2018, 1:00-3:00 pm