



Community Vital Signs Initiative Steering Committee Meeting



Minutes

August 21, 2023
1:00 pm– 3:00pm

Steering Committee (SC) Members Present: John Andrews, Megan Barajas, Dr. Juan Carlos Belliard, Richard De Nava, Dr. Jay Fiene, Diana Fox (Co-chair), Peggi Hazlett, Ken Johnston, George Lamb, Dr. Michael Sequeira (Co-chair), Terrance Stone, and Jodi Wingo.

Staff/Guests Present: Dori Baeza, Veronica Gutierrez, Tab Okonkwo, Stacey Davis, Scott Rigsby, Helena Whitney, Betsy Uhrman, and Mairanya Anaya.

Recorder: Arturo Lopez

AGENDA TOPICS	DISCUSSION	Action Responsible Person
Call to Order & Introductions	Meeting was called to order by the co-chairs, Dr. Sequeira and Diana Fox at 1:04 pm. Diana led the welcome and introductions. A quorum of Steering Committee (SC) members was present.	
Approval of Agenda & Minutes	Agenda was unanimously approved as presented. Peggi Hazlett made the first motion to approve and seconded by Jay Fiene. Minutes were approved as presented. Jay Fiene made the first motion and seconded by Peggi Hazlett.	
1.1 Review of the Health Improvement Priority Strategies	<ul style="list-style-type: none"> • HMA shared with the SC the health improvement priority (HIP) areas, which included the following: <ul style="list-style-type: none"> ✚ Behavior Health ✚ Injury and Violence ✚ Chronic Disease • HMA shared with the SC the drafted goals aligned under each HIP area for discussion and input. • SC reviewed the list of recommended strategies compiled from the August 1st Community Action Planning (CAP) meeting and engaged in thorough discussion on each one. The list of strategies were vetted by the SC Champions on August 15, 2023. • SC prioritized the strategies via an online poll and followed a criterion for prioritization. <ul style="list-style-type: none"> ○ Impact of the strategy on a large number or higher percentage of people in the county ○ Impact of the strategy on communities impacted by inequities ○ Feasibility of strategy (3–5-year plan) ○ Likelihood of allocating resources (time, funding, staffing, equipment) to implement strategy ○ Community or political support/will for the strategy ○ Does one strategy solve multiple issues (multiplier effect) 	

	<ul style="list-style-type: none"> • SC examined the most prominent strategies to address the first year in the updated Community Transformation Plan (CTP) and those that could be carried forward from the previous 2015 CTP. <ul style="list-style-type: none"> ○ SC highlighted being careful on how strategies are worded as to create and support community norms that promote healthy gender roles and expectations, healthy relationships, and respect for all individuals. ○ SC are stated the need to consider the balance of the economy and the built environment. • The polled strategies will be further refined by HMA and aligned under the respective CTP goals 	
1.2 Next Planning Steps	<p>The next steps in the planning and development of the Community Transformation Plan include:</p> <ul style="list-style-type: none"> • Finalizing the Community Health Assessment (CHA) and the Vital Signs data dashboard • HMA will draft the Community Health Transformation Plan for review by Steering Committee at the September meeting. • Final CHA, data dashboard and CTP by the end of September • Identifying partners for implementation, drafting the workplan and beginning implementation in October-December. 	
Adjourn	Meeting adjourned at 2:45 PM.	

Next Meeting

September 18, 2023
1:00 p.m. – 3:00 p.m.