San Bernardino County Community Vital Signs Initiative
Community Transformation Plan
Hosting Your Own Forum

Community Forum Overview

Community Vital Signs is a community-driven effort in partnership with the County of San Bernardino to establish a health improvement framework. Currently, Community Vital Signs is developing a Community Transformation Plan, a long-term, systematic effort to address public health problems in San Bernardino County.

Previous community engagement meetings gathered input from community stakeholders to identify priority indicators, as well as provide input in response to the data based on their own knowledge of the topic, including input about what was most interesting or surprising, disparities that exist, and the story behind the data.

Five additional community forums will take place in each of the five Supervisorial Districts and will engage a mixture of professionals, community leaders, and residents to review the strategies, goals and objectives of the Community Transformation Plan, provide feedback and identify ways in which they can support actions to address priority areas.

By volunteering to host a forum, you are agreeing to help gather feedback from participants on the community transformation plan. Participants will be asked to review the Priority Areas that make up the Community Transformation Plan and to provide feedback on the goals identified for each priority area.

Meeting Objectives

These meetings are being conducted to present the fundamental elements of the San Bernardino Community Transformation Plan and obtain feedback and buy-in from community stakeholders such as residents, providers, educators, and leaders. Specifically, the participants will be asked to review the components of the Plan and provide input across three key areas:

1. **Strengths:** In what ways are these goals important to your community? How will they impact your community?
2. **Engagement and Support:** Which aspects of the Plan are you excited about? Is anyone already doing this work? How can you help? Who else should be a part of this?
3. **Concerns:** What elements are you worried or concerned about? What else should be included?

Background Material and Handouts

In order to host a meeting, you will be provided with a set of documents to help facilitate the discussion. You will also be asked to compile the feedback you receive from your forum and send this compiled information back to Harder+Company Community Research. The list of supplies you will need include:

1. Talking points to highlight key purpose of the forum
2. Introductory slides to provide background and context to the Community Transformation Plan.
3. Posters highlighting the key priority areas selected for the Community Transformation Plan and goals associated with each Priority Area.
4. A poster guide which each participant will be given
5. A "placemat" document participants will use to write down their thoughts and answers to specific questions.

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Agenda

Here is a general idea of what you can do while hosting your own forum. Please feel free to modify the agenda to make sure it fits with your group.

1. Utilize the talking points and slides to provide context and background to your participants on the plan.
2. Have participants walk around and look at the posters, using their poster guide to jot down thoughts or ideas.
3. Once participants have had a chance to walk around and view all the posters, have participants sit in groups.
4. Provide participants with the "placemat" to write down any additional thoughts, answering the five questions highlighted on the placemat document.
5. Ask each group to spend a few minutes discussing their key thoughts.
6. Ask a few participants to report back their thoughts and ideas to the entire group.

Compiling Information

After the meeting, you will be asked to provide a summary of the discussions had during your session. A document will be provided indicating what information we would like to collect.